



Otsego County 4-H

Virtual Showcase

August 2020

**Cornell Cooperative Extension of
Schoharie and Otsego Counties**

Extension Center
123 Lake Street
Cooperstown, NY 13326
607-547-2536 ext. 225

<http://cceschoharie-otsego.org>
Email: tla47@cornell.edu



Member's Code of Conduct

Everyone is responsible for upholding and following this code so that we may work together well and achieve the educational goals of our program.

- ❖ I will be considerate and courteous and respect the rights and feelings of all the members, leaders and guests of my 4-H club.
- ❖ I will act in a mature, responsible way, remembering that I am a role model and representing Otsego County 4-H.
- ❖ I will not use anyone else's things without permission.
- ❖ I will cooperate with all reasonable requests made by the leaders, chaperones, and other adults who help at my 4-H club, project meetings and trips.
- ❖ I will come to 4-H meetings and activities on time and participate in the planned program even when an activity is not my favorite. While participating, I will make sure to act so that everyone involved can stay safe, have fun, and learn something.
- ❖ I will not use or bring to any 4-H meeting or activity any alcoholic beverage, tobacco product, or illegal drug.
- ❖ I will not bring to any 4-H meeting or activity any gun, knife, or anything else that could be used as a weapon, unless it is required for a project, class, or activity. (I understand that my leader or the instructor will give me a written list of equipment when such items are needed.)
- ❖ I will dress appropriately for 4-H events, following special event guidelines when requested.
- ❖ When I choose to participate in county, district, state or national 4-H activities I will obey the special rules that apply to those activities.

I pledge my



head

to clearer thinking



heart

to greater loyalty



hands

to larger service



health

to better living

for my club, my community, my country, and my world.

4-H Meeting Guidance and Best Practices

All youth participating in this Virtual Showcase must follow NYSDOH guidelines. The number of people in attendance of any meeting may not exceed the number permitted by the phase of reopening for your region. The number includes total of leaders, members, parents, speakers, etc. Attendance should be taken for accountability and documentation of meeting size.

Social distancing procedures include the following Best Practices:

- The wearing of masks by all participants OR
- Maintaining 6-foot distances between participants without touching of any kind
- Hold meetings outdoors whenever possible, or in a public or CCE space. Meetings should not take place in private homes.
- Hand sanitizer should be available at all times.
- The meeting time should be limited to no more than 1.5 hours
- Only single serve, commercially prepped, food and drink should be provided. Participants are welcome to bring their own water (clearly labeled with their name) for hydration.

There will be youth and families who are not comfortable meeting in person at this time. It is critical that these decisions are respected and that there is no pressure applied, or opportunities withheld, due to a decision not to participate.

These recommendations are based on the best available guidance at this time and are subject to change as new information becomes available. Additional guidance can be obtained from the NYSDOH, the local health department and the CDC. Please reference page 11 of this document to learn more about 4-H Meeting Guidance and Best Practices.

- **In addition to following the NYSDOH guidelines, all participants must submit a signed “Volunteer Assumption of Risk Form” found on page 12 of this document.**
- **All participants pictured in a photo or video must submit the 4-H Photo Release Form found on page 13 of this document. This includes the Cloverbud parent/guardian who plans to be in an Animal Project photo.**

This Virtual Showcase will be posted online through the Otsego County 4-H webpage and through the Otsego County 4-H Facebook page. Please contact your local 4-H office if you have any questions or concerns.

4-H Cloverbud General Rules and Regulations

4-H Cloverbuds, the youngest participants in the 4-H Club Program, are enthusiastic, curious, creative, robust and resilient young people who are growing physically, cognitively, socially and emotionally through a period of rapid and often uneven development. The 4-H Cloverbud Program has been designed to meet the very special needs of these 5 to 8-year olds. The New York State Cloverbud Policy specifies a Cloverbud must turn 5 by January 1 of the 4-H club year and must have been enrolled in Kindergarten at the beginning of the school year.

Safety – Safety is always a concern in any program that involves youth. It is of particular importance when working with 4-H Cloverbuds (children develop mentally in the kindergarten to third grade level.) When working with this audience and animals, it must be remembered that the safety of the youth is the primary concern and objective. The developmental levels of 4-H Cloverbuds may limit their ability to work safely in some project areas. Care must be taken not just with animals, but also with any 4-H Club activity that may include animals, large equipment, certain outdoor activities (games and athletic activities, water activities, etc.) or other situations where safety of youth would be an issue.

Recognition – For 4-H Cloverbuds, recognition should be informal and equal for all participants. Recognition of all 4-H members in the Virtual Showcase (including Cloverbuds) will be the same. The Virtual Showcase will not be judged, and all exhibitors will be equally recognized for each of their accomplishments.

This Virtual Showcase is meant to show off 4-H projects that have enhanced the knowledge and skills, as well have encouraged personal development of the members over the course of the year. It is important that during these times, we are able to support the growth of our youth.

Cloverbud Participation

- Each 4-H Club Organizational Leader in cooperation with the 4-H Cloverbud member's parents or guardians should make a decision about whether or not this showcase is an appropriate level of participation for the individual 4-H Cloverbud.
- All Cloverbuds are welcome to participate in the Non-Animal Project and Animal Project sections as long as activities are in compliance with *NYS Cloverbud Policies*, the *NYS 4-H Animal Science Cloverbud Policy*, and the specific animal policies outlined in this document.
- 4-H Cloverbuds will not be allowed to participate in the Animal Showmanship section.



SECTION 1

Non-Animal Projects

1. Please read all rules/requirements before submitting your non-animal project entry.
2. Items that would have been eligible at the 2020 Otsego County Fair are eligible to be in the Virtual Showcase.
3. **A maximum of three non-animal projects** can be submitted per 4-H member.
4. **Projects will be submitted by photo.** Projects must be photographed with an appropriate backdrop and close up so item details can be seen. 4-H members can choose to be in the picture with their project.
5. One photo should be submitted of each project, along with a short (40 word max) description. The description should include the member's name and what the project is, and may choose to include his/her favorite part about working on the project or what the member learned from the project this year.
6. Projects should be registered through the following link:
https://cornell.qualtrics.com/jfe/form/SV_eIBY5p9cOwmSrT7
Project submission deadline is August 10, 2020. Photos and descriptions should be submitted through the registration link.
7. If you have a barrier preventing you from taking/submitting the photo, please contact your local 4-H Educator, and we will schedule a time to come and take the photo.
8. **Projects will not be judged in this virtual event**, rather, they will be showcased to the public to show off the hard work of our 4-H members this year.
9. This section is open to enrolled Otsego County 4-H members. 4-H Cloverbud members are invited to exhibit entries of items done as a result of the Cloverbud project book, or any other appropriate item in the area of foods, clothing, art objects, crafts, photography, scrapbooks, woodworking, natural resources, and gardening items. All Cloverbud 4-H activities need to be in compliance with the *New York State 4-H Cloverbud Policies*. All projects must also follow NYS 4-H guidelines and safety precautions described within each project category.
10. It is expected that all exhibitors act in an appropriate manner. Any member found conducting themselves in an improper manner or who violates any of the rules as set forth will be dismissed from the showcase.

SECTION 2



Animal Projects

1. Please read all rules/requirements before completing your animal project entry.
2. Animal projects that would have been eligible at the 2020 Otsego County Fair are eligible to be in this Virtual Showcase.
3. **A maximum of three animal projects** can be submitted per 4-H member.
4. **Projects will be submitted by photo.** The 4-H member should be photographed with their animal project in front of an appropriate background. All animals should look appropriate for the showcase photo.
5. One photo should be submitted of each project, along with a short (40 word max) description. The description should include the name of the animal, breed of animal, and age of animal. The member may also choose to include his/her favorite part about working with the project animal or what they learned from the project this year.
6. Projects should be registered through the following link:
https://cornell.qualtrics.com/jfe/form/SV_eIBY5p9cOwmSrT7
- Project submission deadline is August 10, 2020.** Photos and descriptions should be submitted through the registration link.
7. If you have a barrier preventing you from taking/submitting the photo, please contact your local 4-H Educator, and we will schedule a time to come and take the photo.
8. **Animal projects will not be judged in this virtual event,** rather, they will be showcased to the public to show off the hard work of our 4-H members this year. Exhibiting 4-H projects provides opportunities for youth recognition as well as learning experiences.
9. This section is open to enrolled Otsego County 4-H members. 4-H Cloverbud members are invited to exhibit entries of animal projects as long as all 4-H animal activities are in compliance with the *NYS Cloverbud Policies* and the *NYS 4-H Animal Science Cloverbud Policy*. Please contact your county 4-H Educator if you need a copy of the Cloverbud Policies.
 - Note: 4-H Cloverbuds must have worked with the animal during the current 4-H Club year. The 4-H Cloverbud must be able to control the animal: halter is recommended where appropriate. Any Cloverbud animal activity must be

done in a controlled environment, contained ring, and take place in a safe contained/fenced in area and under the supervision of their parent/guardian. All Cloverbud member animal project photos must include the parent/guardian in the photo as well.

10. If the animal you are using as your 4-H project is not owned by your family, you must submit a lease agreement. Please contact your local 4-H educator for details.
11. All 4-H members are required to wear proper footwear when working with animals and in animal barns. Sneakers or barn boots are strongly suggested.
12. All 4-H members who plan on submitting a photo of a 4-H dog project, must follow the policies found in the *New York State 4-H Dog Policy*.
13. All 4-H members who plan on submitting a photo of a 4-H horse project, must follow the safety policies found in the *New York State 4-H Equine Show Rule Book*. Please contact your county 4-H Educator if you need a copy of this policy.
 - Helmet Policy: All youth participating in this official 4-H event, shall wear a properly fitted and secured, officially approved ASTM/SEI protective helmet at all times when leading and handling an equine. Failure to comply with this rule will result in dismissal from the Virtual Showcase. Note: Mounted equine activities are not a part of this Virtual Showcase.
14. It is expected that all exhibitors act in an appropriate manner. Any member found conducting themselves in an improper manner or who violates any of the rules as set forth will be dismissed from the showcase.

SECTION 3



Animal Showmanship

1. Please read all rules/requirements before completing your animal showmanship entry.
2. An Animal Showmanship entry that would have been eligible at the 2020 Otsego County Fair is eligible to be in this Virtual Showcase.
3. **A 4-H member may submit one animal showmanship video (per species)** to display in the Virtual Showcase.
4. **Showmanship will be submitted by video.** An exhibitor should prepare to show the animal's best attributes as they would in the show ring. The 4-H member should be filmed with their animal project in front of an appropriate backdrop. All animals should be prepped appropriately for the showcase video.
5. Each video submission should include a short (40 word max) written description. The description should include the name of the animal, breed of animal, age of animal, how many years in showmanship, and may choose to include the animal's best traits, future plans with the animal, etc.
6. Showmanship entries should be registered through the following link:
https://cornell.qualtrics.com/jfe/form/SV_eIBY5p9cOwmSrT7
Showmanship submission deadline is August 10, 2020. Videos and descriptions should be submitted through the registration link.
7. If you have a barrier preventing you from taking/submitting the video, please contact your local 4-H Educator and we will schedule a time to come take the video.
8. **Showmanship will not be judged in this virtual event**, rather, members will be showcased to the public to show off skills gained throughout the year. Displaying showmanship skills provides opportunities for youth recognition as well as learning experiences.
9. **Each animal showmanship video should be under 90 seconds.** The video does not have to be complex; it can simply be recorded using a cell phone.

Please view the sample videos on the following page, to get an idea of what your showmanship video should contain.

Note: Your video should contain general showmanship practices for your species/breed. The below sample videos are guidelines for what your showmanship video could look like.

- **Livestock (Dairy, Beef, Sheep, Swine, Meat/Dairy Goat)**

Video of member and animal should include side view, front and rear views, and 'On the Move' from the side, rear, and front.

Example videos:

<https://www.virtualstockshow.com/theamerican-videos>

- **Dogs**

Video of member and dog in stack from the front, rear and side. View of dog gaiting from the side, coming and going back. Display teeth (show front and sides).

Example video:

<https://www.akc.org/sports/conformation/akc-virtual-top-dog-challenge/>

- **Rabbits**

Video of member posing the rabbit properly for the breed. Check the ears, eyes, teeth, nose, fur condition, feet and nails, gender. (Note: Virtual Showcase videos will not have audio. Members do not need to verbally explain what they are doing throughout the video.)

Example video:

<https://www.youtube.com/watch?v=mxK-LCZhMic>

- **Poultry**

Video of member showing animal's head and eyes, gently fan out the wing of each side, show body width, check feathers, show breastbone, legs, feet, and toes. Finally pose your animal according to breed standard. (Note: Virtual Showcase videos will not have audio. Members do not need to verbally explain what they are doing throughout the video.)

Example video:

<https://www.youtube.com/watch?v=BoQi41pojTU>

- **Equine (Showmanship at Halter)**

Video of member and animal should include setup of your horse with side view, front and rear views. 'On the Move' at the walk and/or trot with a halt and set up (in no particular pattern).

Example video:

<https://www.youtube.com/watch?v=OuOljDmkqQs>

10. This section is open to enrolled Otsego County 4-H members. 4-H Cloverbuds will not be allowed to participate in the Animal Showmanship section.
11. If the animal you are using as your 4-H project is not owned by your family, you must submit a lease agreement. Please contact your local 4-H educator for details.
12. All 4-H members are required to wear proper footwear when working with animals and in animal barns. Sneakers or barn boots are strongly suggested.
15. All 4-H members who plan on submitting a dog showmanship video, must follow the policies found in the *New York State 4-H Dog Policy*. Please contact your county 4-H Educator if you need a copy of this policy.
16. All 4-H members who plan on submitting a horse showmanship video, must follow the safety policies found in the *New York State 4-H Equine Show Rule Book*. Please contact your county 4-H Educator if you need a copy of this policy.
 - Helmet Policy: All youth participating in this official 4-H event, shall wear a properly fitted and secured, officially approved ASTM/SEI protective helmet at all times when leading and handling an equine. Failure to comply with this rule will result in dismissal from the Virtual Showcase. Note: Mounted equine activities are not a part of this Virtual Showcase.
17. It is expected that all exhibitors act in an appropriate manner. Any member found conducting themselves in an improper manner or who violates any of the rules as set forth will be dismissed from the showcase.



New York State 4-H

Cornell Cooperative Extension

NYS 4-H Youth Development

4-H Meeting Guidance and Best Practices

June 2020

The purpose of this document is to support local discussion and decision making regarding 4-H programming, club meetings and other programs during the upcoming period of gradual re-opening.

4-H activities that fall with Agriculture exhibits and training have already been specifically mentioned at the State level as [allowable in phase one](#).

Organizers conducting these types of activities must, per the NYSDOH:

1. Comply with all NY Forward, Phase One "[Non-food Related Agriculture Summary Guidelines](#)".
2. Read and affirm the detailed guidelines for non-food agriculture.
3. Develop and implement a safety plan.

In addition to following the NYSDOH guidelines **all participants** must sign the "[Volunteer Assumption of Risk Form](#)" shared with CCE Association Executive Directors on June 10, 2020.

4-H Group Meeting Best Practices

1. Designate a CCE Educator who will be responsible for sharing these best practices with volunteers who will be allowed to hold CCE meetings to ensure that proper procedures are being followed.
2. The number of people in attendance of any meeting may not exceed the number permitted by the phase of reopening for your region. (ie. Phase 3 should be no more than 25 people at a meeting) The number includes total of leaders, members, parents, speakers, etc. Attendance should be taken for accountability and documentation of meeting size.
3. Social distancing procedures include the following Best Practices:
 - The wearing of masks by all participants **OR**
 - Maintaining 6-foot distances between participants without touching of any kind
 - Hold meetings outdoors whenever possible, or in a public or CCE space. Meetings should not take place in private homes.
 - Hand sanitizer should be available at all times.
 - The meeting time should be limited to no more than 1.5 hours.
 - Only single serve, commercially prepared, food and drink should be provided.Participants are welcome to bring their own water (clearly labeled with their name) for hydration.
4. There will be youth and families who are not comfortable meeting in person at this time. It is critical that these decisions are respected and that there is no pressure applied, or opportunities withheld, due to a decision not to participate.

These recommendations are based on the best available guidance at this time and are subject to change as new information becomes available. Additional Guidance can be obtained from the NYSDOH, the local health department and the CDC.



Cornell Cooperative Extension - Volunteers and Program Participants

Assumption of the Risk and Waiver of Liability Relating to Coronavirus/COVID-19

The novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization. **COVID-19 is extremely contagious** and is believed to spread mainly from person-to-person contact. As a result, federal, state, and local governments and federal and state health agencies recommend social distancing and have, in many locations, prohibited the congregation of groups of people of more than # 25.

Acknowledgement of Risk

I understand Cornell Cooperative Extension of Schoharie and Otsego Counties has put in place preventative measures to reduce the spread of COVID-19; however, **CCE cannot guarantee** that I, my dependent, or any of my contacts will not become infected with COVID-19. Further, **entering the facilities of, or participating in programs of, CCE could increase my risk of contracting COVID-19.**

By signing this agreement, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that I may be exposed to or infected by COVID-19.

By participating in **CCE** programs and that such exposure or infection may result in personal injury, illness, permanent disability, or death. I understand that the risk of becoming exposed to or infected by COVID-19 diseases may result from the actions, omissions, of myself and others, including, but not limited to, **CCE** employees, volunteers, other participants, visitors or vendors.

I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to myself or my contacts (including, but not limited to, personal injury, disability, and death, illness, damage, loss, claim, liability, or expense, of any kind), that I or my contacts may experience or incur in connection with my entering **CCE** or participation in **CCE** programming. On behalf of myself and on behalf of my heirs and estate, I hereby release, covenant not to sue, discharge, and hold harmless **CCE**, its directors, officers, employees, volunteers, agents, and representatives, of and from the Claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. I understand and agree that this release includes any Claims based on the actions, or omissions of the **CCE**, its directors, officers, employees, volunteers, agents, and representatives, whether a COVID-19 infection occurs before, during, or after my participation.

And in addition: As a volunteer, program participant or the guardian of a program participant under the age of 18, by signing the attached, I acknowledge that I have reviewed the plan for Cornell Cooperative Extension of Schoharie and Otsego County. I will abide by the guidelines and continued updates as released by NYS Forward and the CDC.

Name:

Date:

Signature:

Photo Release Form

Participant Last Name _____ First Name _____

Mailing Address _____ City _____

State _____ Zip _____ Phone _____

Birthdate ____/____/____ E-mail _____

Parent Information (if participant is 4-H youth) Legal Guardian: Yes OR No

Last Name _____ First Name _____

Address _____ City _____

State _____ Zip _____ Phone _____

By signing this form, I consent and give permission to allow Cornell Cooperative Extension the unlimited right to use photos, videos, direct quotes, and/or audio clips that they have of me participating in Cornell Cooperative Extension programs or events. I agree to give up my rights with regards to Cornell Cooperative Extension photos, videos, direct quotes, and/or audio clips of me. Further, by signing this consent and release from, I acknowledge that I understand and agree to the above request and conditions. I sign this form freely and without inducement.

Please Circle: Yes or No

Participant Signature _____ Date: _____
(If participant is not 4-H youth)

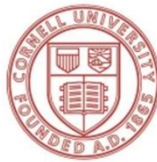
Parent/Guardian Signature _____ Date: _____
(If participant is 4-H youth)

Please submit the COVID-19 “Assumption of Risk Form” and “Photo Release Form” to tla47@cornell.edu

If a 4-H member would not like to submit a photo/video of themselves in the showcase, they can choose to ONLY submit a picture of their project(s). This will not require the photo release signature. In this case, the name of the 4-H member and his/her description of the project will still be used in the showcase to show project details.



Always be kind to others. The world needs it now more than ever.



Cornell University
Cooperative Extension
Schoharie and Otsego Counties

Schoharie County
173 South Grand St., Suite 1
Cobleskill, NY 12043
518-234-4303 ext. 113
cmr336@cornell.edu

Otsego County
123 Lake Street
Cooperstown, NY 13326
607-547-2536 ext. 225
tla47@cornell.edu

Cornell Cooperative Extension is an employer and educator recognized for valuing AA/EEO, Protected Veterans, and Individuals with Disabilities and provides equal program and employment opportunities.

Accommodations for persons with special needs may be requested by contacting Cornell Cooperative Extension Schoharie and Otsego Counties prior to the program.